

IQAR 2011-2012 Online 29/09/2012

NAAC Institutional Quality Sustenance and Development Survey

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2.

1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status

4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator:

Email:

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3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	<input type="text" value="7"/>
Post Graduate (MA/M.Sc./M.Com etc.)	<input type="text" value="16"/>
Research Programmes (M.Phil/P.hD)	<input type="text" value="6"/>
Certificate Programmes	<input type="text" value="13"/>
Professional Programmes (B.Tech/M.Tech /B.Ed/M.Ed/Medicine /Pharmacy /Paramedical/Nursing etc)	<input type="text" value="1"/>
Other value added programmes	<input type="text" value="5"/>
Any other programme offered (Specify)	<input type="text" value="1"/>

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	<input type="text" value="2"/>
New programmes designed	<input type="text" value="2"/>
Programmes under revision	<input type="text" value="7"/>

Interdepartmental collaborative programmes	<input type="text" value="1"/>
Inter institutional collaborative programmes	<input type="text" value="2"/>
Number of review committee recommendations implemented (Total)	<input type="text" value="1"/>
Number of NAAC peer team recommendations implemented	<input type="text" value="2"/>
Number of UGC/any other expert committee recommendations implemented	<input type="text" value="3"/>
Number of review committee recommendation under implementation	<input type="text" value="1"/>
Number of NAAC peer team recommendations under implementation	<input type="text" value="2"/>
Number of UGC/ any other expert committee recommendations under implementation	<input type="text" value="1"/>

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	<input type="text" value="142"/>
Total faculty on rolls	<input type="text" value="134"/>
Faculty added during the year	<input type="text" value="5"/>
Faculty positions vacant	<input type="text" value="18"/>
Faculty left during the year	<input type="text" value="3"/>

Total number of visiting faculty

Total number of guest faculty

8. Qualification of Faculty

PhD and Above

MPhil

Masters

Any other (Specify)

9. Faculty qualification improvement

PhD awarded to existing faculty

MPhil awarded to existing faculty

Any other degree awarded to existing faculty

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)

Administrative staff (Actual strength)

Added during the year of reporting

Left during the year

Number of posts vacant

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)

Technical Support Staff (Actual strength)

Added during the year

Left during the year

Number of posts
vacant

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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC

DD	MM	YYYY
<input type="text" value="11"/>	<input type="text" value="02"/>	<input type="text" value="2004"/>

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	<input type="text" value="18"/>
Number of Alumni in IQAC	<input type="text" value="0"/>
Number of Students in IQAC	<input type="text" value="0"/>
Number of Faculty in IQAC	<input type="text" value="14"/>
Number of Administrative Staff in IQAC	<input type="text" value="7"/>
Number of Technical Staff in IQAC	<input type="text" value="3"/>
Number of Management Representatives	<input type="text" value="2"/>
Number of External experts in IQAC	<input type="text" value="0"/>

Number of any other stakeholder and community representatives

14. IQAC Meetings

Number of IQAC meetings held during the year

15. Whether Calendar of activities of IQAC formulated for the academic year

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed

Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter departmental cooperative schemes proposed

Number of community extension programmes proposed

Any other programmes proposed (Specify)

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented

Number of value added programmes implemented

Number of skill oriented programmes implemented

Number of faculty competency and development programmes implemented

Number of other staff development programmes implemented

Number of student mentoring programmes implemented

Number of co-curricular activities implemented

Number of inter departmental cooperative programs implemented

Number of community extension programmes implemented

Any other programmes

suggested that are
implemented
(Specify)

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/
conferences/
workshops organized
by IQAC within the
institution

Number of participants
from the institution

Number of participants
from outside

Number of external
experts invited

Number of external
conferences/seminars/
workshops on
institutional quality
attended

Number of events
conducted with IQACs
of other institutions as
collaborative
programmes

19. Did IQAC receive any funding from UGC during the year ?

Yes

No

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC -
(Input 0 - if NA/NIL-) Any other source including internal financial support from the
management (Specify amount)**

Amount Received
from UGC

Amount Received
from any other source
including the college
management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- * Setup of Virtual Classroom
- * Up gradation of Science Laboratories
- * Use of ICT by Teachers

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SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	<input type="text" value="2"/>
Number of faculty members involved in curriculum restructuring/revision /syllabus development	<input type="text" value="23"/>
Number of programmes in which evaluation process reformation taken up and implemented	<input type="text" value="1"/>
Number of active teaching days during the current academic year	<input type="text" value="182"/>
Average percentage of attendance of students	<input type="text" value="75"/>
Percentage of classes engaged by guest faculty and temporary teachers	<input type="text" value="20"/>
Number of self financed programmes offered	<input type="text" value="22"/>
Number of aided programmes offered	<input type="text" value="4"/>
Number of programmes discontinued during	<input type="text" value="0"/>

the year

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year

Number of minor research projects undertaken during the year

Number of major ongoing projects

Number of minor ongoing projects

Number of major projects completed

Number of minor projects completed

Number of major project proposals submitted for external funding

Number of minor project proposals submitted for external funding

Number of research publications in peer reviewed journals

Number of research publications in international peer reviewed journals	<input type="text" value="6"/>
Number of research publications in national peer reviewed journals	<input type="text" value="14"/>
Number of research papers accepted for publication in international peer reviewed journals	<input type="text" value="6"/>
Number of research papers accepted for publication in national peer reviewed journals	<input type="text" value="14"/>
Average of impact factor of publications reported	<input type="text" value="3"/>
Number of books published	<input type="text" value="2"/>
Number of edited books published	<input type="text" value="0"/>
Number of books (single authored) published	<input type="text" value="2"/>
Number of books (coauthored) published	<input type="text" value="6"/>
Numbers of conferences attended by faculty	<input type="text" value="114"/>
Number of international conferences attended	<input type="text" value="40"/>
Number of national conferences attended	<input type="text" value="40"/>
Number of papers presented in conferences	<input type="text" value="24"/>
Number of papers presented in	<input type="text" value="11"/>

international conferences	
Number of papers presented in national conferences	<input type="text" value="12"/>
Number of conferences organized by the institution	<input type="text" value="7"/>
Number of faculty acted as experts resource persons	<input type="text" value="30"/>
Number of faculty acted as experts resource persons - international	<input type="text" value="10"/>
Number of faculty acted as experts resource persons- national	<input type="text" value="10"/>
Number of collaborations with international institutions	<input type="text" value="1"/>
Number of collaborations with national institutions	<input type="text" value="2"/>
Number of linkages created during the year	<input type="text" value="3"/>
Total budget for research for current year as a percentage of total institution budget	<input type="text" value="1"/>
Amount of external research funding received in the year	<input type="text" value="1836884"/>
Number of patents received in the year	<input type="text" value="0"/>
Number of patents applied for in the year	<input type="text" value="0"/>
Number of research awards/ recognitions	<input type="text" value="1"/>

received by faculty
and research fellows
of the institute in the
year

Number of PhDs awarded during the year

Percentage of faculty members invited as external experts/resource persons/reviewers /referees or any other significant research activities

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	<input type="text" value="4350"/>
Actual enrollment during the year	<input type="text" value="4650"/>
Student dropout percentage during the year	<input type="text" value="1"/>
Success percentage in the final examination across the courses	<input type="text" value="75"/>
Number of academic distinctions in the final examination and percentage	<input type="text" value="20"/>
Number of students who got admitted to institutions of national importance	<input type="text" value="1800"/>
Number of students admitted to institutions abroad	<input type="text" value="20"/>
Number of students qualified in UGC NET/ SET	<input type="text" value="6"/>
Number of students qualified GATE/ CAT/ other examination (Specify)	<input type="text" value="0"/>

28. Does student support mechanism exist for coaching for competitive examinations?**29. Student participation, if response is yes to Qn. 27**Number of students participated **30. Does student counselling and guidance service exist ?****31. Student participation, if answer to Qn. 29 is yes**Number of students participated **32. Career Guidance**Number of career guidance programmes organized Percentage of students participated in career guidance programmes **33. Is there provision for campus placement?****34. If yes to Qn. 32**Number of students participated in campus selection programmes Number of students selected for placement during the year **35. Does gender sensitization program exist ?**

36. If Answer is Yes to Qn 34

Number of programmes organized

37. Student activities

Number of students participated in external cultural events

Number of prizes won by students in external cultural events

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

Number of students participated in state level sports and games events

Number of students participated in university level sports and games events

Number of prizes won by students in international sports and games events

Number of prizes won by students in national level sports and games events

Number of prizes won by students in state

level sports and
games events

Number of prizes won

by students in
university level sports
and games events

Number of sports and

games events
conducted by the
institute for the
students

38. Composition of students

Percentage of

Scheduled Caste

Percentage of

Scheduled Tribe

Percentage of other

backward
communities

Percentage of women

students

Percentage of

physically challenged

Percentage of rural

students

Percentage of urban

students

39. Scholarships and Financial Support

Number of students

availing financial support
from the institution

Amount disbursed as

financial support from
the institution

Number of students

awarded scholarship
from the institution

Number of students

received notable
national/international
acheivements/recognition

40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students

Number of student research initiatives

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

No

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

* Result Analysis by Committee
* Building Maintenance Committee
* IQAC cell is working

45. Is a Management Information System (MIS) in place ?

Yes

No

46. If answer to question 44 is Yes, please provide details of MIS applied to**1. Administrative procedures including finance****2. Student admission**

3. Student records

4. Evaluation and examination procedures

5. Research administration

6. Others

(enter the respective details corresponding to the serial numbers)

* Use of Talley software for accounts
 * Use of Vrudhhi software for students admission , records

47. Existence of learning resource management

	Yes	No
e-database in library		
ICT and smartclass room		
e-learning sources (e-Books, e-Journals)		
Production of teaching modules		
Interactive learning facilities		

48. Internal resource mobilization : Kindly provide the amount contributed

Research	0
Consultancy and training	10000
Student contribution	0
Alumni contribution	0
Wellwishers	0

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	5000000
Amount spent for student welfare	67475
Amount spent for staff welfare	1500000

50. Is delegation of authority practiced

Yes

No

51. Does grievance redressal cell exist ?

Yes

No

Faculty

Students

Staff

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

55. Has the institution conducted any SWOT analysis during the year

Yes

No

56. The SWOT analysis was done by internal or by external agency

Internal

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- * Supportive Management
- * Committed faculty and well behaved students
- * Career guidance addressed

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- * Liaison with parents not regular
- * Alumni to be strengthen

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- * Advanced learning techniques at different levels of teaching
- * More add on certificate and job oriented courses

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- * Adopting new educational policies
- * To implement technology at various levels of overall educational process

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

- * Virtual classroom is adopted
- * Digital Classroom/ Digital Library is established
- * 13 Skill developing Certificate courses started

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- *To maintain systematic quality control in institutional activity
- * To monitor progress of institute

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CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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